

NAHATA DZIIL
COMMISSION GOVERNANCE
SCHOLARSHIP &
FINANCIAL ASSISTANCE
POLICIES AND PROCEDURES

1st Amendments & Approved: September 09, 2010

2nd Amendments & Approved: January 10, 2014

3rd Amendments & Approved: March 30, 2015

4th Amendment & Approved: June 4, 2016

5th Amendments & Approved: February 24, 2018

Policies and Procedure of the Nahata Dziil Commission Governance Scholarship and Financial Assistance

Purpose:

The purpose of the Nahata Dziil Commission Governance Scholarship and Financial Assistance is to help students defray necessary expenses while attending college, university, or vocational program.

Responsibilities:

1. Commission Manager and Commissioners are responsible for:
 - A. Establishing a tracking system for each student
 - B. Reviewing all request recommendations to ensure that students meet the eligibility criteria
 - C. The Commission Manager will review the budget for availability of funds

Eligibility:

Application: The applicant must fill out a Student Financial Assistance Application with all pertinent documents attached.

Voter Registration: If the student turns eighteen years of age, he or she must register with Nahata Dziil Commission Governance three (3) months prior to the 1st day of class and the parents or legal guardians must be registered with Nahata Dziil Commission Governance for at least six (6) months in order for students to be eligible. Verification is done by submitting a voter's registration card or receipt or can be listed in the Nahata Dziil Commission Governance voters listing: (*Reference No. NDZL-10-09-103; Resolution passed September 09, 2010: NDC 11-02-1222, Resolution Passed March 10th, 2011*).

Original copy of the Letter of Acceptance or Verification Letter of Enrollment:

A letter of acceptance or enrollment from the school will be required.

Transcripts: Official transcripts are required from the last school attended. If the student is entering College, University, or Technical School for the first time, a high school transcript will be required. Unofficial transcripts may be submitted but will need official transcript before the deadlines.

Copy of Social Security Card: A copy of original Social Security card is required. Social Security card must be signed. Required for all applicants.

Copy of Certificate of Indian Blood: A copy of original Certificate of Indian Blood is required. Required for all applicants.

Validation with School: Nahata Dziil Commission Governance administration staff will contact School officials to verify the student's enrollment, year in school and number of credits enrolled. The student must pass a minimum of six (6) credits for part-time or twelve (12) credits for full-time status from the previous semester to be considered for assistance. If the student does not meet these requirements, student will be on probation for one (1) year before he or she can be considered for assistance again.

Procedures:

Eligibility – A student must meet all of the following criteria to be eligible for the Nahata Dziil Commission Governance Scholarship & Financial Assistance:

1. Must be a registered voter of Nahata Dziil Commission Governance and show proof of home site lease within Nahata Dziil boundary.
2. Must maintain a grade point average (GPA) of 2.0 or above.
3. Must be pursuing a degree or certificate at an accredited College, University, or Vocational School: classified as a part-time or full-time carry 6-12 credit hours per quarterly or semester.

Amount:

Student Financial Assistance – Amount of Award will be distributed equally among full-time students. In exception of Part-time students; amount will be subject to ratio of credit.

1. Full-Time StudentsSeniors/Juniors.....\$500.00
2. Full-Time Students.....Sophomores/Freshmen.....\$500.00
3. Part-Time/Internship Students.....All Levels.....\$300.00
4. Vocational/Online Students.....All Levels.....\$300.00

*** All financial assistance is subject to availability of funds and it’s based on first come first serve basis with proof of home site lease within the Nahata Dziil boundary.

Terms:

Applicants can apply each semester with all pertaining documents required. Students must carry (6) credit hours (Part-time) or 12 credits hours (Full-time) to continue the assistance.

Application Deadline: Academic Year: (Fall/Quarter, Spring/Quarter)

Application with all required documents must be submitted to Nahata Dziil Commission Governance Office.

NOTE: if denied assistance, Administration Staff will notify applicant in writing within (10) business days.

Fall/Quarter Term:	September 1	Opening date to submit scholarship application
	September 25	Deadline to submit application with all documents
	September 27	Final review of scholarship application and document
Spring/Quarter Term:	December 1	Opening date to submit scholarship application
	December 31	Deadline to submit application with all documents
	January 3	Final review of scholarship application and document

Disclaimer:

In the event that a qualified student receives scholarship assistance and has committed fraud or “double dipping” on any part of his/her application, he/she may be required to repay the commission the full amount of assistance received. On the other hand, he/she may not receive scholarship assistance again. This will be handle on a case-by-case basis.